

# Public Document Pack

**Tony Kershaw**  
Director of Law and Assurance

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Working with Town and Parish Councils

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28 October 2019

**A meeting of the Joint Eastern Arun Area Committee will be held at 7.00 pm on Tuesday, 5 November 2019 at New Millennium Chamber, Church Street, Littlehampton, BN17 5EW**

**Tony Kershaw**  
Director of Law and Assurance

## Your local Councillors

### West Sussex County Councillors:



**Ian Buckland**  
Littlehampton  
Town



**Roger Elkins**  
East Preston  
& Ferring



**Gary Markwell**  
Arundel &  
Courtwick



**Daniel Purchase**  
Rustington



**Deborah Urquhart**  
Angmering  
& Findon



**James Walsh**  
Littlehampton  
East

### Arun District Councillors:



**Billy Blanchard-Cooper**  
Littlehampton



**Richard Bower**  
East  
Preston



**Paul Bicknell**  
Angmering  
& Findon



**Jamie Bennett**  
Rustington



**Colin Oliver-Redgate**  
Ferring



**Grant Roberts**  
Arundel &  
Walberton

### Town and Parish Councillors:

[Angmering](#)  
[Arundel](#)  
[Burpham](#)  
[Clapham](#)  
[East Preston](#)  
[Ferring](#)  
[Findon](#)  
Houghton  
[Kingston](#)  
[Littlehampton](#)  
[Lyminster & Crossbush](#)  
[Patching](#)  
Poling  
[Rustington](#)  
South Stoke

**Mr John Oldfield**  
**Mr Mark Phillips**  
**Mr Paul Challen**  
**Mr Giles Allen**  
**Mr Steve Toney**  
**Mrs Carol Robertson**  
**Mr Robin Carr**  
**Mr Peter Looker**  
**Mrs Geraldine Walker**  
**Mrs Michelle Molloy**  
**Ms Tracey Frampton**  
**Mr Paul Isaacs**  
**Mr Bryan Curtis**  
**Mrs Alison Cooper**  
**Mr Ryan Hayden**

## **Invite you to come along to the Joint Eastern Arun Area Committee**

Area Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

### **Agenda**

1. **Welcome**
2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They shall also make declarations at any stage should any such interest become apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

It is recorded in the register of interests that:

- Dr Walsh is a Member of Arun District Council and Littlehampton Town Council.
- Mr Ian Buckland is a Member of Arun District Council and Littlehampton Town Council.
- Mr Daniel Purchase is a Member of Arun District Council and Littlehampton Town Council.
- Mr Roger Elkins is a Member of of Arun District Council and Ferring Parish Council.

These interests only need to be declared at the meeting if there is an agenda item to which they relate.

3. **Minutes** (Pages 5 - 8)

To confirm the Minutes of the previous meeting held on **11 June 2019**

4. **Urgent Matter**

To consider any items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

5. **'Talk with us' - Public Questions**

To invite questions from members of the public present at the meeting.

**The Committee would encourage members of the public to submit their questions at least 3 days in advance of the meeting to allow more substantive answers to be given.**

Please contact Jack Caine on 0330 222 8941 or via email [jack.caine@Westsussex.gov.uk](mailto:jack.caine@Westsussex.gov.uk)

6. **Highways and Transport Sub Group**

Notes from the last meeting of the JEAAC Highways and Transport Sub Group held on 24 October.

Members are asked to note the report and consider any recommendations.

7. **TRO Prioritisation (EA02(19/20))** (Pages 9 - 10)

The County Council Members of the Committee are asked to consider prioritising the Traffic Regulations Orders detailed in the report attached.

8. **Community Police Issues** (Pages 11 - 12)

A local Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Details of reported crimes can be found at <http://www.police.uk>

9. **Community Initiative Fund (EA03(19/20))** (Pages 13 - 42)

Report by the Director of Law and Assurance.

The County Council Members of the Committee are invited to consider pitches made to the Community Initiative Fund via The West Sussex Crowd and pledge funding accordingly.

The County Council Members of the Committee are also invited to consider applications to the Microfund.

10. **Nominations to School and Academy Governing Bodies (EA04(19/20))** (Pages 43 - 48)

Report by Director of Education & Skills.

The County Council Members of the Committee are asked to consider the nominations of Authority School Governors as set out in the Report.

11. **Items to be raised by Town and Parish Council representatives.**

To consider any items from Town or Parish Council representatives that have not been covered by the agenda and are thought to be in the interest of the whole Committee. Town and Parish Council representatives are reminded that any Highways and Transport items should be taken to the JEAAC Highways and Transport Sub Group in the first instance.

**The Chairman would encourage members to submit their question at least 3 days in advance of the meeting to allow a more substantive answer to be given.** Please contact Jack Caine on 0330 222 8941 or via email at [Jack.Caine@westsussex.gov.uk](mailto:Jack.Caine@westsussex.gov.uk)

12. **Items for consideration at future meetings**

All Members are invited to suggest items for discussion at future meetings.

13. **Date of next meeting**

The next meeting of the Committee will be held on 17 March at 7pm at The White Swan, Arundel.

Members wishing to place an item on the agenda should notify Jack Caine on 033 022 28941 or via email at: [jack.caine@westsussex.gov.uk](mailto:jack.caine@westsussex.gov.uk)

**To: All members of the Joint Eastern Arun Area Committee**

**Filming and use of social media**

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

## **Joint Eastern Arun Area Committee**

11 June 2019 – At a meeting of the Committee at 7.00 pm held at The White Swan, Chichester Road, Arundel, BN18 0AD.

Present:

Mrs Urquhart (Chairman) (Angmering & Findon;), Mr Buckland (Littlehampton Town;), Mr Elkins (East Preston & Ferring;), Mr Markwell (Arundel & Courtwick;), Mr Purchase (Rustington;), Dr Walsh (Littlehampton East;), Mr Oliver-Redgate, Mr Phillips, Mrs Robertson, Mr Carr, Mr Looker, Mrs Walker, Mr Isaacs, Mr Bennett, Mr Hayden and Mr Naughton

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### **1. Appointments**

- 1.1 It was RESOLVED that
- 1.2 Cllr Deborah Urquhart be appointed as Chairman to the Joint Easter Arun Area Committee for the year 19/20.
- 1.3 Cllr Jamie Bennett be appointed as Lead District Member and Vice Chairman
- 1.4 Cllr Steve Toney be appointed as Lead Parish and Town Member.
- 1.5 Cllr Dr James Walsh be appointed as Chairman to the Highways and Transport Subgroup
- 1.6 Cllrs Bennett and Roberts be appointed as District Members to the Highways and Transport subgroup.
- 1.7 Cllrs Urquhart, Walker and Roberts be appointed to the CIF subgroup.

### **2. Welcome**

2.1 The Chairman welcomed members of the Committee and members of the public to the meeting.

### **3. Terms of Reference**

3.1 The Committee were asked to consider the terms of reference for the Joint Area Committee, in addition to the Terms of reference for the Highways and Transport Sub group.

3.2 The TOR were noted.

### **4. Declarations of Interest**

4.1 There were none

5. **Minutes**

5.1 RESVOLED that the Minutes of the last meeting held on the 5 March 2019 were approved as a correct record and signed by the Chairman.

6. **Urgent Matter**

6.1 There were none.

7. **'Talk with us' - Public Questions**

7.1 The Chairman invited questions from Members of the public relating to matters that did not already appear on the agenda.

7.2 It was requested that an item relating to campervans parking on street could be added to the Highways and Transport Subgroup for discussion.

7.3 It was also requested that an item on Fitzallen Road could be included with the next H&T subgroup agenda.

7.4 It was asked by there could be more enforcement officers deployed in the area. It was advised this again could be considered by the H&T subgroup.

8. **Community Police Issues**

8.1 The Chairman welcomed police representatives to the meeting to discuss local crime statistics, including trends and changes.

8.2 An update was provided generally on what crime statistics looked like across the Eastern Arun area, with a particular focus on traffic and highways issues, mostly around commercial vehicles.

8.3 Detail was provided over the key focuses for the police force at present, included the following: youth crime Littlehampton Town Centre, Direct patrols on anti-social behaviour and 'Project Reboot'.

8.4 The Chairman thanked the police force rep for the informative update and welcomed comments and questions form Committee Members. It was requested by the Committee that more focus be placed on the policing of serious drug related crimes in the area. It was advised this was another key focus for the Police Forces in the area.

9. **Your Energy Sussex**

9.1 The Chairman welcomed a presentation from David Edwards from West Sussex County Council to deliver a presentation on 'Your Energy Susses', a not for profit energy company, backed by the County Council.

9.2 Information was provided on the nature of 'Your Energy Sussex', it's goals and principles and how it would be of benefit to members of the public regarding their energy bills.

9.3 Members thanked David Edwards for the informative presentation and questions from the Committee were welcomed. In response to questions the following was advised:

- Costs are kept low through low-cost marketing channels
- The project supported social housing tenants
- Properties that already had installed solar panels were welcome to join.
- There was a high level of oversight by the County Council on the continued financial viability of the project.

**10. Community Initiative Microfund**

10.1 The Committee considered the decision report by the Cabinet Member for Safer, Stronger Communities and the introduction of the Microfund.

10.2 The Committee endorsed the decision and expressed the benefits this would have to the wider community.

**11. Community Initiative Fund (EA01(19/20))**

11.1 The Committee considered the written report by the Director of Law and Assurance which detailed a bid to the Community Initiative Fund.

11.2 The Committee considered the application on its individual merit

The following pledge was approved:-

361/JEAAC – Brookside Memorial Garden Community Group, up to £2,500 subject to the project achieving 50% of the overall project costs - Towards the creation of a memorial garden to include; a memorial wall, plaque and hoggin paths for disabled access

**12. Highways and Transport Sub Group**

12.1 The Chairman of the H&T Subgroup was invited to introduce the minutes from the previous meeting and provide an update on discussions had.

12.2 It was advised that the Lyminster Bypass was still being progressed, but slower than originally hoped. Other projects were also detailed and updates on their progress was provided, all of which can be found in the minutes of the H&T subgroup meeting.

12.3 The Chairman thanked Dr Walsh for the update and asked that if any members of JEAAC had an item they wished to be considered by the H&T subgroup to forward this on to the Clerk to the meeting.

**13. Nominations to School and Academy Governing Bodies**

13.1 The Committee noted the vacancy listed in the agenda papers and were asked to assist in publicising any Governor Vacancies so that they might be filled.

14. **Items to be raised by Town and Parish Council representatives.**

14.1 There were none.

15. **Items for consideration at future meetings**

15.1 Cllr Dr Walsh advised he had been appointed to the East Arun Medical Services advisory group and would report back at the next meeting of JEEAC on the work completed by the group.

16. **Date of next meeting**

16.1 It was confirmed that the next meeting of JEAAC was scheduled for the 5 November 2019.

Chairman

The meeting closed at 8.38 pm



	Parish	Dominant Road Name	Local Member	TRO Type Parking / Speed Limit / Moving	Summary	Member Approved Consultation Yes / No	Selected / Approved / In progress / Rejected	Approx Cost	Score	Officer Notes
East Preston & Ferring	East Preston	<a href="#">Lashmar Road</a>	Roger Elkins	Parking Issue	Junction protection	No	Approved	£120	23	
Arundel & Courtwick	Littlehampton	<a href="#">Courtwick Lane</a>	Gary Markwell	Parking Issue	Request for SYL	No	Approved	£350	16	Additional TRO approved as per Cabinet Member report.
East Preston & Ferring	East Preston	<a href="#">Manor Road</a>	Roger Elkins	Parking Issue	Junction protection	No	Approved	£220	13	Additional TRO approved as per Cabinet Member report.
Rustington	<a href="#">Rustington</a>	Broadmark Lane	Daniel Purchase	Junction protection	Waiting Restriction	No	Approved	£100	12	Additional TRO approved as per Cabinet Member report.
Arundel & Courtwick	Arundel	<a href="#">Brewery Hill</a>	Gary Markwell	Waiting restriction	Waiting Restriction	No	Approved	£100	2	Not progressing as per Cabinet Member report that requests scoring 9 or less
Arundel & Courtwick	Arundel	<a href="#">Howard Road</a>	Gary Markwell	Parking Issue	Junction protection	No	Approved	£100	4	Not progressing as per Cabinet Member report that requests scoring 9 or less
Arundel & Courtwick	Lyminster & Crossbush	<a href="#">Burpham Road</a>	Gary Markwell	Parking Issue	Request for waiting prohibition to prevent commuter parking from damaging verges	No	Rejected	£113	0	No evidence of community support or discussion with local member provided. Also, parking near junction has been resolved by other measures (posts).
East Preston & Ferring	East Preston	<a href="#">Manor Road</a>	Roger Elkins	Moving	HGV prohibition	No	Rejected			No evidence of local support or discussion with local member
Angmering & Findon	Findon	<a href="#">A24 Findon Road &amp; Findon Bypass</a>	Deborah Urquhart	Speed Limit	Speed Limit	No	Rejected	£10000- £20000	N/A	Too expensive - needs to be a CHS
Littlehampton Town	Littlehampton	<a href="#">Courtwick Road</a>	Ian Buckland	Parking Issue	Junction protection	No	Rejected	N/A	N/A	No evidence of local support
Littlehampton Town	Littlehampton	<a href="#">Fitzalan Road</a>	Ian Buckland	Parking Issue	Loading bay	No	Rejected	N/A	N/A	No evidence of local support

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Sussex Police - West Sussex Neighbourhood Crime By Rolling Year

Neighbourhood Crime Comparison for the Rolling Years 01/10/2018 to 30/09/2019 and 01/10/2017 to 30/09/2018

Arun

Rolling Year 01/10/2018 to 30/09/2019																		
Neighbourhood Policing Description	Crime	Change Crime	Alcohol Related Crime	Change Alcohol Crime	Public Place Violent Crime	Change PPVC	Serious Sexual Offences	Change SSO	Domestic Abuse	Change DA	Criminal Damage	Change CD	Burglary	Change B	Other Theft & Handling	Change OTH	Vehicle Crime	Change VC
Aldwick East	140	-15	13	-2	29	6	0	0	22	-18	17	-2	7	-16	18	-2	21	6
Aldwick West	128	-1	12	-5	35	16	0	0	20	-3	9	-14	14	-2	12	-1	16	5
Angmering	413	-18	47	4	97	-9	0	0	69	-6	81	31	26	4	54	-16	27	-12
Arundel	244	-29	36	14	58	5	0	-1	35	-3	33	-16	28	2	28	-16	32	-5
Barnham	434	24	49	-6	78	-8	1	1	64	-21	41	-6	38	-7	58	-5	66	31
<b>Bersted</b>	<b>808</b>	<b>38</b>	<b>104</b>	<b>22</b>	<b>149</b>	<b>12</b>	<b>0</b>	<b>-2</b>	<b>141</b>	<b>33</b>	<b>72</b>	<b>0</b>	<b>43</b>	<b>16</b>	<b>237</b>	<b>-50</b>	<b>79</b>	<b>25</b>
<b>Bognor Marine</b>	<b>1,243</b>	<b>199</b>	<b>226</b>	<b>22</b>	<b>321</b>	<b>-14</b>	<b>4</b>	<b>3</b>	<b>114</b>	<b>13</b>	<b>108</b>	<b>14</b>	<b>51</b>	<b>17</b>	<b>488</b>	<b>102</b>	<b>43</b>	<b>26</b>
Brookfield	314	-4	24	-15	55	7	0	0	67	0	51	-3	23	12	25	-33	49	29
Clapham & Findon	85	-22	10	-2	24	3	0	0	21	0	9	-15	10	0	10	5	6	-3
East Preston & Kingston	253	19	26	7	54	8	0	0	57	12	43	-3	13	-9	40	-11	25	7
Felpham	482	42	56	18	84	13	0	0	89	10	72	16	29	-12	70	13	75	0
Ferring	124	-35	18	8	38	4	0	0	26	-7	6	-10	12	-1	23	-15	9	-13
<b>Ham</b>	<b>746</b>	<b>138</b>	<b>107</b>	<b>21</b>	<b>157</b>	<b>25</b>	<b>2</b>	<b>0</b>	<b>180</b>	<b>27</b>	<b>133</b>	<b>37</b>	<b>36</b>	<b>-3</b>	<b>88</b>	<b>5</b>	<b>57</b>	<b>19</b>
<b>Hotham</b>	<b>916</b>	<b>157</b>	<b>191</b>	<b>44</b>	<b>278</b>	<b>55</b>	<b>2</b>	<b>1</b>	<b>194</b>	<b>87</b>	<b>78</b>	<b>-5</b>	<b>40</b>	<b>-5</b>	<b>153</b>	<b>-12</b>	<b>61</b>	<b>26</b>
Littlehampton Beach	241	-17	25	-6	43	-12	0	0	41	-14	41	-13	14	-8	39	0	24	10
<b>Littlehampton River</b>	<b>993</b>	<b>95</b>	<b>163</b>	<b>18</b>	<b>305</b>	<b>47</b>	<b>0</b>	<b>-1</b>	<b>163</b>	<b>37</b>	<b>134</b>	<b>-40</b>	<b>41</b>	<b>-19</b>	<b>163</b>	<b>-10</b>	<b>73</b>	<b>30</b>
Middleton	155	18	10	-7	26	-6	0	0	37	-1	20	11	17	6	16	-1	8	-5
Orchard	564	104	74	8	105	8	1	1	108	8	68	-9	38	9	101	21	71	44
Pagham & Rose Green	312	64	36	4	65	2	1	0	67	17	33	8	19	5	46	-16	38	23
Pevensey (Bognor)	609	127	83	0	148	41	1	0	123	20	75	-11	32	18	54	-20	63	45
Rustington	643	2	61	-4	121	-21	0	0	127	27	94	14	52	-11	123	-23	51	2
Walberton	188	41	7	1	13	-6	0	0	14	-1	24	12	23	6	13	-3	55	19
Wick with Toddington	463	104	59	37	64	17	0	0	106	32	86	31	24	-4	45	-22	51	23
Yapton	346	10	45	20	60	11	0	0	64	16	57	8	20	-17	38	-7	35	7
<b>Total</b>	<b>10,834</b>	<b>1,041</b>	<b>1,482</b>	<b>201</b>	<b>2,407</b>	<b>204</b>	<b>12</b>	<b>2</b>	<b>1,949</b>	<b>265</b>	<b>1,385</b>	<b>35</b>	<b>650</b>	<b>-19</b>	<b>1,942</b>	<b>-117</b>	<b>1,035</b>	<b>339</b>

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**Joint Eastern Arun Area Committee****Ref: (EA02(19/20))****Community Initiative Funding****Key Decision:  
No****5 November 2019****Part I****Report by Director of Law and Assurance****Electoral Divisions:  
All in JEAAC area****Recommendation**

That the Committee considers the pitches and/or applications submitted for Community Initiative Funding as set out in Appendix A and award funding accordingly.

**1. Background and Context**

- 1.1 The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support [The West Sussex Plan](#).
- 1.2 The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link:  
[http://www.westsussex.gov.uk/your\\_council/meetings\\_and\\_decision-making/county\\_local\\_committees/community\\_initiative\\_funding.aspx](http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx)
- 1.3 For projects to be considered for funding they must upload their project idea to the West Sussex Crowd ([www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)) funding platform and pitch to the Community Initiative Fund.
- 1.4 Effective from 8 February 2019, the County Council's Community Initiative Fund budget was reduced from £280,000 per year to £140,000 per year, following a decision taken by the Cabinet Member for Safer, Stronger Communities. It was approved that this proposal be included in the Governance Committee review of County Local Committees with implementation of savings to be delayed until the review has been completed. Therefore, it was agreed that the 2019/20 CIF budget is provisionally reduced to £140,000, subject to the outcome of the Governance Committee review of CLCs on 25 November 2019.
- 1.5 Effective from 12 June 2019, the Cabinet Member for Safer, Stronger Communities took a decision to introduce a Micro Fund following feedback received from groups relating to small projects. Applications to the Micro Fund are intended for projects with a total cost of up to £750 as an alternative to crowdfunding and pitching to CIF via West Sussex Crowd. As with crowdfunding pitches, Micro Fund applications are considered the CLC meetings for a decision. CLCs were advised to allocate up to 30% of their budget to Micro Fund applications, although this is

discretionary.

## **2. Proposal**

- 2.1 That the Committee considers the pitches and/or applications for Community Initiative Funding as set out in Appendix A.
- 2.2 Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

## **3. Resources**

- 3.1 For the 2019/20 financial year, Joint Eastern Arun Area Committee had a total of £12,000.00 available for allocation, of this £9,500.00 is still available for allocation. Details of awards made in the current program and previous financial year are included in Appendix B.
- 3.2 There are two crowdfunding pitches and three Micro Fund applications for consideration by the Committee with a total project value of £34,857.53.

The pitches are outlined in Appendix A and available to view at:  
[www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

## **Factors taken into account**

### **4. Consultation**

- 4.1 Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.
- 4.2 District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

### **5. Risk Management Implications**

- 5.1 There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore, the terms and conditions associated with CIF provide for the County Council to request the return of funds.
- 5.2 Projects that do not reach 95% of their funding target on West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

## **6. Other Options Considered**

- 6.1 The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into account the timescales for the project and whether a deferral would allow the CLC to pitch at the following meeting.

## **7. Equality Duty**

- 7.1 Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

## **8. Social Value**

- 8.1 The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

## **9. Crime and Disorder Act Implications**

- 9.1 The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

## **10. Human Rights Act Implications**

- 10.1 The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

### **Tony Kershaw**

Director of Law and Assurance

**Contact:** Jack Caine, Democratic Services Officer – 033 022 28941

**Background Papers:** crowdfunding pitches are available to view at:

[www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=494>

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=611>

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### **West Sussex Crowd**

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising –

- **360/JEAAC – Arundel and Downland Community Leisure Trust, 'Arundel Lido; change for the community!', £33,540.00 – To provide new and improved accessible changing facilities and storage for pool equipment.**  
<https://www.spacehive.com/arundel-lido-change-for-the-community>

Preparation Stage -

- **435/JEAAC – Fare Divide, 'Littlehampton Community Fridge van hire', £3,541.00 – towards the cost of hiring a refrigerated van and an additional refrigerator/freezer to store food offsite.**  
<https://www.spacehive.com/littlehampton-community-fridge-van-hire>

### **Micro Fund**

The following projects have applied to the Micro Fund since the last meeting:

**405/JEAAC – Littlehampton Wave Life Saving Club, 'Establishment of life saving club at Littlehampton Wave', £750.00 – towards purchasing start-up equipment including a resuscitation manikin and Royal Life Saving Society registration fee.**

**433/JEAAC – Arundel Cricket Club, 'Pitch improvements and additional outdoor seating', £723.98 – towards purchasing a spiking roller and provision of added spectator seating for the second pitch.**

**434/JEAAC – Rustington Cricket Club, 'Colts cricket equipment', £593.55 – towards purchasing a range of protective kit for u-18 junior members enabling entry to a competitive league.**

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### Community Initiative Funding: Summary for 2019/20 and 2018/19

The following project received funding during the 2019/20 financial year to date:

<b>Applicant</b>	<b>Summary</b>	<b>Member</b>	<b>Awarded</b>	<b>Evaluation</b>
<b>PITCHES</b>				
<b>361/JEAAC –</b> Brookside Memorial Garden Community Group	Towards the creation of a memorial garden including hoggin paths for disabled access	Daniel Purchase	£2,500.00*  <b>*(Preparation Stage – verified w/c 2 September 2019)</b>	N/A
<b>MICRO FUND</b>				
<b>405/JEAAC –</b> Littlehampton Wave Life Saving Club	Providing a place to deliver water-based community life- saving training. Towards training materials and equipment.	James Walsh	<b>Proposed Urgent Action:</b> £745.00	N/A

The following applications received funding during the 2018/19 financial year:

<b>Applicant</b>	<b>Summary</b>	<b>Member</b>	<b>Awarded</b>	<b>Evaluation</b>
<b>224/JEAAC</b> – Revitalizing Burpham Playground	Towards developing updated children’s play area	Gary Markwell	£1,000.00	No feedback received
<b>240/JEAAC</b> – East Preston new hoist-assisted toilet	Towards converting existing old toilet block into a hoist-assisted toilet and two accessible unisex toilets	Roger Elkins	£1,000.00	No feedback received
<b>287/JEAAC</b> – Non-turf cricket pitch equipment	Towards purchasing ancillary maintenance equipment	Roger Elkins	£1,750.00	No feedback received
<b>236/JEAAC</b> – New build multifunction/SEN classroom	Towards enclosing a rear storage area for children with SEND	Roger Elkins	£3,360.00	No feedback received
<b>288/JEAAC</b> – Sportsfield Irrigation	Towards installing an upgraded, computerised irrigation system	James Walsh	£3,500.00	No feedback received
<b>322/JEAAC</b> – Littlehampton’s Community Love Festival	Towards publicity and stage marquee costs	Ian Buckland	£2,500.00	No feedback received

To note: The following application received funding but subsequently failed to successfully reach their fundraising target. The funds will be carried over and available for reallocation by the Joint Eastern Arun Area CLC.

247/JEAAC – Outswimcancer: a pool for cancer patients, (£2,500 pledge) – towards building works to develop a swimming pool providing rehab for local cancer patients.

Support: Jack Caine  
Email: [jack.caine@westsussex.gov.uk](mailto:jack.caine@westsussex.gov.uk)  
Tel: 033 022 28941

CLC Development Team  
Room 021  
County Hall  
Chichester  
West Sussex  
PO19 1RQ  
[www.westsussex.gov.uk](http://www.westsussex.gov.uk)



[www.facebook.com/aruntalkwithus/](http://www.facebook.com/aruntalkwithus/)



## Joint Eastern Arun Area Committee Community Initiative Fund application



**CLC Reference:** 360/JEAAC

**Local Councillor:** Gary Markwell

**Status:** Fundraising Stage

Overfunding enabled (refer to 'what we'll deliver' section)

**Crowdfunding target:** £13,904.00

**Project cost:** £33,540.00

**Project Title:** Arundel Lido: change for the community

### About:

We urgently need to provide safe, secure and accessible changing rooms to ensure the future of Arundel Lido. Our old changing huts are no longer fit for use, some have had to be dismantled as unsafe. During the 2018 season, over 38,000 swimmers visited Arundel Lido. A whopping average of 300 visitors each day! Yet currently we only have 1 family changing room and 6 small wooden sheds which have been in place over 10 years.

We work with several local schools, Adult day services, Special Education Schools, Parent & Toddler groups, Home Educated Children and Retired Adults who attend specific sessions out of public opening hours. They all attend the Lido not only for the pools but knowing that the site is safe and secure. With the excitement of Project LEAP looming (our new all-year-round facility including a Gym, Community Hall, Café, Internal Changing Facilities and Extended Swim Season) and changing hut planning permission approved, the specifically designed changing and storage huts will enhance the design of the new building, retain the views and provide, most importantly, accessible external changing facilities for the community.

**Project Delivery Manager:** Arundel and Downland Community Leisure Trust

**About me:**

The Arundel & Downland Community Leisure Trust (ACT) was initially formed in September 2000. ACT was established as a Registered Charity and a Company Limited by Guarantee by early-2002. The stated objects of the Trust are: "To provide a swimming pool and other recreational and leisure facilities for the local community and for visitors to Arundel - in the interests of social welfare, with the object of improving conditions of life and providing specific facilities for those persons who need them because of their age, infirmity, disability, poverty or social economic circumstances". It has long been the ambition of the Trustees to provide further recreational and leisure facilities for local people by constructing a new, multi-functional building and operating the site all-year-round. This ambition is now supported by both Arun District Council and Arundel Town Council. The Lido Extended Activities Plan was accordingly launched (as Project LEAP) in September 2015. Project LEAP reflects the key principles of the "Five Ways to Wellbeing", which actively promotes people's wellbeing in the community.

Project LEAP aims to provide an attractive new building at Arundel Lido comprising: A Gym - A Multi-Purpose Hall - An Indoor Café/Snack Bar - Heated Indoor Changing Rooms.

Website: <http://www.arundel-lido.com/>

**Why we're pitching for a pledge:**

The planned site improvements will provide essential accessible facilities for community including families & people with additional needs.

**What we'll deliver:**

- Provide New Accessible And Improved Changing Facilities (planning permission received)
- Provide Storage For Pool Equipment (planning permission received)

**How any extra funds raised from overfunding will be spent:**

- To purchase picnic benches and adapted benches, along with equipment for the children's play area

**Why it's a great idea:**

It is due to the amazing efforts of our community that Arundel Lido is still going. The site was saved by a group of locals in 2002. 'Arundel and Downland Community Leisure Trust' was registered as a charity and successfully run the Lido ever since. We now need more help from our community to secure the future of our site. After many repairs, the existing changing huts are now in urgent need of replacement! Some huts have already been dismantled to ensure the safety of the site and we urgently need our community to pull together to get the first stage of our renovations ready for the 2020 Summer Season. All planned site improvements will provide essential accessible facilities,

especially for families and young people with additional needs, allowing the Trust to continue to provide a high-quality service to accommodate all our customers' requirements. We want to retain the traditional feel of the Lido in the future, the huts will remain as permanent structure after Project LEAP.

**Steps to get it done:**

- Appoint contractor(s)
- Lay concrete base
- Build Changing Huts
- Install toddler play equipment
- Purchase new Picnic Benches

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Support: Jack Caine  
Email: [jack.caine@westsussex.gov.uk](mailto:jack.caine@westsussex.gov.uk)  
Tel: 033 022 28941

CLC Development Team  
Room 021  
County Hall  
Chichester  
West Sussex  
PO19 1RQ  
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[www.facebook.com/aruntalkwithus/](http://www.facebook.com/aruntalkwithus/)



## Joint Eastern Arun Area Committee Community Initiative Fund application



**CLC Reference:** 435/JEAAC

**Local Councillor:** Ian Buckland

**Status:** Preparation Stage (**Please note this application is in its preparation stage and the project cost is subject to change.**)

Overfunding enabled (refer to 'what we'll deliver' section)

**Project cost:** £3,541.00

**Project Title:** Littlehampton Community Fridge

### About:

We need to hire a refrigerated van while getting funding for our own van to increase the amount of food saved from landfill and make it available to the local community.

Littlehampton Community Fridge has saved 3.5 tonnes of food from landfill in the first 3 months, which has then been available to anyone to come and take items from our Community Fridge located in Littlehampton Library. We are now looking to expand our operation by being able to collect additional excess food and store and transport the food safely from our donors to the fridge. We are looking to hire a van for a period of time whilst we apply for funding for our own van.

**Project Delivery Manager:** Fare Divide

### About me:

Fare Divide's vision is to save perishable foodstuffs from landfill, and to inspire healthier communities by forging give-and-take partnerships making available surplus food to all

## Agenda Item 9

without judgement and stigma. Basically, we want to help open Community Fridges in West Sussex, having successfully opened the first Community Fridge in the Community Fridge Network in Littlehampton in 2019. We do this by collecting excess food from businesses and supermarkets, allotments and making it available to ANYONE to use, for FREE.

Website: <http://www.faredivide.org.uk>

### **Why we're pitching for a pledge:**

This project has already hit the ground running, and hiring the van will help save more food from landfill and feed more of the community.

### **What we'll deliver:**

- Save at least 1 tonne more excess food a month from going to landfill

### **How any extra funds raised from overfunding will be spent:**

- To secure a lock-up and another refrigerator/freezer to store food offsite, to enable a more reliable flow of food to the fridge enabling us to handle and store more food, and make food available to more of the community.

### **Why it's a great idea:**

Free, good food for the community. Helps businesses become zero waste. Better for the environment that good food is not wasted.

### **Steps to get it done:**

- Hire a refrigerated van
- Work with excess food producers to collect more excess food

# Community Initiative Funding Micro Fund: for grants up to £750

Please read the guidance note before completing this application. The links below direct you to our webpages for additional information about the fund and County Councillors responsible for awarding grants at County Local Committee meetings (these are held three times a year).

**Please contact your local County Councillor to discuss your application prior to submission.**

For any specific questions please contact the CLC Development Team by phone or email using the below information on the final page.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE  
AND ADDITIONAL INFORMATION](#)

Which County Local Committee are you applying to?

JOINT EASTERN ARUN AREA COMMITTEE (please leave blank if you don't know)

Does your local County Councillor support your application?

Yes

No

Please state their name: DR. WALSH

## Section one: About your project

1.

- Organisation name: LITTLEHAMPTON WAVE LIFE SAVING CLUB
- Project title: ESTABLISHMENT OF LIFE SAVING CLUB AT THE WAVE LITTLEHAMPTON
- Amount you are applying for: £ 745

2.

Location of project: LITTLEHAMPTON WAVE, SEA ROAD, LITTLEHAMPTON

3. Dates when project/service will take place:

START mm/year END mm/year Or, is it on-going?

09/2019

By what date do you need funds: IDEALLY 25.09.2019 OR SOON AFTER

## Agenda Item 9

4. Your local councillors want to get behind projects that have the support of the community and make a positive impact on people's wellbeing and support [The West Sussex Plan](#).

Ideas may include:

- Increasing group membership and widening participation
  - Starting-up new activities and expanding existing services for members of the community
  - Encourages individuals or groups to discover a physical activity that can be tailored to varying levels of mobility and fitness
  - Organising community events and activities
  - Providing specific items for community spaces
  - Organising one-off events to increase visitor numbers to the local area
  - Activities aimed at developing skills for residents to benefit them and the area
  - Providing improvements to community infrastructure and developing communally-held assets
  - Helping groups and organisations to develop their assets and/or resources to support future financial independence
  - Helping communities influence the planning and delivery of local services
  - Protecting the environment and promoting sustainable local development
  - Taking note of significant events and community achievements
5. Please provide a brief description of the project and how it will make a positive impact on people's wellbeing and support The West Sussex Plan:

TO ESTABLISH A CLUB TO BE RUN BY VOLUNTEERS WHO WILL PROVIDE TRAINING & ENTER CANDIDATES FOR EXAMS IN LIFE SUPPORT, WATER SAFETY, SURVIVAL & RESCUE SKILLS AS LAID DOWN IN THE "SURVIVE & SAVE" SYLLABUS OF THE ROYAL LIFE SAVING SOCIETY. THIS SYLLABUS IS AIMED AT OVER 12 YEAR OLDS TO ACHIEVE A MINIMUM LEVEL OF BRONZE MEDALLION. AT PRESENT WITTLEHAMPTON HAS NO VEHICLE FOR TEACHING / EXAMINING THESE SKILLS

6. If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance and relevant training.

Yes  No  Not applicable

7. Please provide a breakdown of the costs and highlight which are sought from this application. Copies of quotes **must** be supplied.

Item or activity	Cost	Amount applied for from Community Initiative Fund
REGISTRATION FEE TO RLSS	65.00	65.00
RESUSCITATION MANIKIN "FAMILY"	496.00	496.00
THROW LINES	100.00	100.00
DISINFECTANT WIPES	72.00	72.00
POCKET MASK	12.00	12.00
(FUNDING OFFICER E-MAIL 19.08.2019 REFERS		
<b>TOTALS</b>		

## Section Two: Your organisation/ group

8. Organisation or group information (including type of organisation you are e.g. charity/community group/business)

Organisation name: LITTLEHAMPTON WAVE LIFE SAVING CLUB

Type: VOLUNTARY WATER SAFETY TEACHING CLUB

Registered charity number (if applicable)

N/A

BUT AFFILIATED TO RLSS UK WHICH IS 1046060

9. How many people are involved in your group or organisation?

How many are:

Members/service users

12

Volunteers

1

Committee/board members

6

Paid employees

NIL

Other (please provide details)

NIL

TARGET START NUMBER

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10. Please provide a brief description of the aims and objectives of the organisation/group in less than 50 words:

TO PROVIDE AN ENVIRONMENT FOR PEOPLE TO LEARN & BE EXERCISED FOR SKILLS IN LIFE SUPPORT, WATER SAFETY, SURVIVAL & RESCUE

11. Please provide the following financial information for your organisation if applicable (please note that you may be required to provide supporting documents as listed in section five):

Period covered	09/2019 mm/year	to	12/2019 mm/year
Total income	£ 2500		ESTIMATE
Total expenditure	£ 2500		" "
Balance at year end	£		NIL
Reserves (savings, cash, investments, assets)	£		NIL
Of the reserves stated how much is allocated earmarked for specific purposes? Please detail for what purpose(s)	£		

12. Has your organisation/group previously applied for grant funding from West Sussex County Council (i.e. Small Grants Fund, CIF or Members' Big Society Fund)

Yes  No

If yes, please give details of the date, project, amount and if you were successful:

13. Which medium referred you to apply to the Micro Fund?

Partnerships and Communities Team  Democratic Services  WSCC website   
 County Councillor  CVS event

Other  Please specify: \_\_\_\_\_

# Community Initiative Funding Micro Fund: for grants up to £750

Please read the guidance note at the bottom of the page before completing an application.

The links below direct you to our webpages for additional information about the fund and County Councillors responsible for awarding grants at County Local Committee meetings (these are held three times a year).

**Please contact your County Councillor to discuss your application prior to submission.**

For any specific questions, please contact the CLC Development Team by phone or email using the contact details as found on the final page.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION](#)

Which County Local Committee are you applying to?  
 \_\_\_\_\_ Eastern Arun \_\_\_\_\_

Does your County Councillor support your application?  
 Yes  No  Please state their name: Gary Markwell (copied into this application requesting support)

## Guidelines

- The fund is exclusive to small projects with total project costs of up to £750 (the maximum grant available is £750).
- Groups cannot apply for part-funding towards the total cost of a project valued at £750 or more – such applications will be directed to [West Sussex Crowd](#).  
 - County Local Committees (CLCs) require assurance that the award of County Council funding will ensure a project's delivery without the need to seek additional funding.
- The Micro Fund is a sub-fund within the County Council's Community Initiative Fund and operates under the same [eligibility criteria](#).
- Groups seeking a grant towards a specific element of an existing, already-funded, project may be eligible to apply.  
 - If you're not sure, please contact the CLC Development Team for advice.
- CLCs may award all or part of the grant requested, at their discretion.
- Projects covering more than one CLC region or set to be delivered countywide are limited to applying for one grant from a single CLC.  
 - Applicants should seek advice from the CLC Development Team as to which CLC to apply to.

# Section one: About your project

1.

- a. Organisation name: Arundel Cricket Club
- b. Project title: Pitch Improvements & additional outdoor seating
- c. Total project cost: £723.98

2.

Location of project: Arundel Cricket Club

3. Dates when project/service will take place:

START    mm/year    END    mm/year    Or, is it on-going?   

By what date do you need funds: As soon as possible to allow the seeding to begin.

4. Your local councillors want to get behind projects that have the support of the community and make a positive impact on people's wellbeing and support [The West Sussex Plan](#).

Ideas may include:

- Increasing group membership and widening participation
- Starting-up new activities and expanding existing services for members of the community
- Encourages individuals or groups to discover a physical activity that can be tailored to varying levels of mobility and fitness
- Organising community events and activities
- Providing specific items for community spaces
- Organising one-off events to increase visitor numbers to the local area
- Activities aimed at developing skills for residents to benefit them and the area
- Providing improvements to community infrastructure and developing communally-held assets
- Helping groups and organisations to develop their assets and/or resources to support future financial independence
- Helping communities influence the planning and delivery of local services
- Protecting the environment and promoting sustainable local development
- Taking note of significant events and community achievements



5. Please provide a brief description of the project and how it will make a positive impact on people’s wellbeing and support The West Sussex Plan:

Arundel Cricket Club is a well-used local facility. We have 3 adult cricket teams and a full colt’s section for children aged 8 to 16. This year we have also offered ‘All Stars’ cricket to younger children from age 5 to 8 which brought a number of new families to the club. We also have a ladies stoolball team with currently has around 20 members.

There are 2 elements to this application:

1) To ensure we can attract members to join the club we need our facilities, especially the pitch, to be in the best condition. Our groundsman are constantly working to improve the playing conditions and the addition of a spiking roller to help seed to pitch would be a great help to keep the ground in the condition that is expected for good cricket and stoolball.

2) We have 2 cricket pitches at the club. The main pitch faces the club house and fixed bench seating is available outside the clubhouse. Our second pitch is behind the club house and currently only has two backless wooden benches. We would love to provide more comfortable seating to the spectators, scorers and teams using the second pitch.

6. If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance and relevant training.

Yes  No  Not applicable

7. Please provide a breakdown of the project costs - copies of quotes **must** be supplied.

Item or activity	Cost
Spiking roller	618.00
Outdoor seating	105.98
<b>TOTAL</b>	<b>723.98</b>

## Section Two: Your organisation/ group

8. Organisation or group information (including type of organisation you are e.g. charity/community group/business)

Organisation name: Arundel Cricket Club

Type: Not for profit sports club

Registered charity number (if applicable)

n/a

Agenda Item 9

9. How many people are involved in your group or organisation?

How many are:

Members/service users

We have 50 adult members, 68 colts with approx. 80 parents attached to the colts.

Volunteers

We encourage all members to volunteer at the club.

Committee/board members

11

Paid employees

0

Other (please provide details)

10. Please provide a brief description of the aims and objectives of the organisation/group in less than 50 words:

Our main aim is to provide a family friendly local cricket club that is open to all.  
The club is run entirely by volunteers. We are constantly looking to increase membership and volunteers to play cricket, stoolball and enjoy the club's facilities. We arrange several events each year to promote the club and raise funds – such as family fun days, quiz nights etc.

11. Please provide the following financial information for your organisation if applicable (please note that you may be required to provide supporting documents as listed in section five):

Period covered

09/2017	to	09/2018
---------	----	---------

Total income

£36,296.56
------------

Total expenditure

£33,981.71
------------

Balance at year end

£10,200.07
------------

Reserves (savings, cash, investments, assets)

£10,200.07
------------

Of the reserves stated how much is allocated earmarked for specific purposes?

£6,400.00
-----------

Please detail for what purpose(s)

We have already spent £6,400 in this financial year on building and maintenance work.

12. Has your organisation/group previously applied for grant funding from West Sussex County Council (i.e. Small Grants Fund, CIF or Members' Big Society Fund)

Yes  No

If yes, please give details of the date, project, amount and if you were successful:

July 2016, we received £2,500.00 from CIF to replace sight screens on the main cricket pitch. The total cost of that project was £3,240.00. The club used existing funds to complete the purchase of the sight screens shortly after receiving the award. The sight screens are still being used today and the club is very grateful for the Committees contribution.

13. Who referred you to apply to the Micro Fund?

Partnerships and Communities Team  Democratic Services  WSCC website

County Councillor  CVS event

Other  Please specify: \_\_\_\_\_

**Applicants must read the following privacy note and terms and conditions before completing sections four and five of the application form**

## Privacy Note

The information supplied in the application form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information in your application may be shared with third parties, partner agencies and other West Sussex County Council officers who will be asked to verify specific facts within your application as part of the decision making process. Your de-personalised application form will become a Background Paper to the report(s) to the County Local Committee(s) and will therefore be published on the County Council's website.

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: [www.westsussex.gov.uk/privacy-policy/](http://www.westsussex.gov.uk/privacy-policy/)

### **Community Initiative Funding Terms and Conditions**

1. The funding must be used only for the purpose specified in the application.
2. The money must be used within 12 calendar months of the allocation being received unless otherwise agreed prior to the funding award.
3. The organisation must keep and provide copies of all receipts for expenditure occurred for the project (funded by the Community Initiative Fund) submitting these with a complete evaluation sheet six months after the payment of any award

# Community Initiative Funding Micro Fund: for grants up to £750

Please read the guidance note at the bottom of the page before completing an application.

The links below direct you to our webpages for additional information about the fund and County Councillors responsible for awarding grants at County Local Committee meetings (these are held three times a year).

**Please contact your County Councillor to discuss your application prior to submission.**

For any specific questions, please contact the CLC Development Team by phone or email using the contact details as found on the final page.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE  
AND ADDITIONAL INFORMATION](#)

Which County Local Committee are you applying to?

Joint Eastern Area Committee

Does your County Councillor support your application?

Yes  No  Please state their name: Cllr Dr James Walsh

## Guidelines

- The fund is exclusive to small projects with total project costs of up to £750 (the maximum grant available is £750).
- Groups cannot apply for part-funding towards the total cost of a project valued at £750 or more – such applications will be directed to [West Sussex Crowd](#).  
- County Local Committees (CLCs) require assurance that the award of County Council funding will ensure a project's delivery without the need to seek additional funding.
- The Micro Fund is a sub-fund within the County Council's Community Initiative Fund and operates under the same [eligibility criteria](#).
- Groups seeking a grant towards a specific element of an existing, already-funded, project may be eligible to apply.  
- If you're not sure, please contact the CLC Development Team for advice.
- CLCs may award all or part of the grant requested, at their discretion.
- Projects covering more than one CLC region or set to be delivered countywide are limited to applying for one grant from a single CLC.  
- Applicants should seek advice from the CLC Development Team as to which CLC to apply to.

# Section one: About your project

1.
  - a. Organisation name: Rustington Cricket Club
  - b. Project title: Colts Cricket Equipment
  - c. Total project cost: £ 593.55

2. Location of project: Rustington Sports and Social Club

3. Dates when project/service will take place:

START 01/2020 END 01/2020 Or, is it on-going?

By what date do you need funds:

4. Your local councillors want to get behind projects that have the support of the community and make a positive impact on people's wellbeing and support [The West Sussex Plan](#).

Ideas may include:

- Increasing group membership and widening participation
- Starting-up new activities and expanding existing services for members of the community
- Encourages individuals or groups to discover a physical activity that can be tailored to varying levels of mobility and fitness
- Organising community events and activities
- Providing specific items for community spaces
- Organising one-off events to increase visitor numbers to the local area
- Activities aimed at developing skills for residents to benefit them and the area
- Providing improvements to community infrastructure and developing communally-held assets
- Helping groups and organisations to develop their assets and/or resources to support future financial independence
- Helping communities influence the planning and delivery of local services
- Protecting the environment and promoting sustainable local development
- Taking note of significant events and community achievements

5. Please provide a brief description of the project and how it will make a positive impact on people's wellbeing and support The West Sussex Plan:

Rustington Cricket Club last year passed the ECB club mark meaning we are a safe, friendly and secure environment for children under 18 wanting to play cricket.

Once of the requirements of club mark is to compete in cricket matches and enter a colts league.

We are looking for funding to help with protection kit for the colts ensuring they are 100% safe when playing for Rustington Cricket Club.

We feel this grant will help us to enter the league and promote colts in the Rustington and surrounding areas to come and play, have fun and be apart of a thriving community sport.

We are open to all ages groups from all backgrounds financial and ability, part of the club mark accreditation means we can cater for all disabilities.

Our pricing structure is extremly cost effective to allow for low income families to participate.

Last year we had approx. 20 colts turning up every Sunday for training, Our development plan is being re written for next year and we aim to double this which will then take us to our maimun capacity until the following year when we will look at amending the development plan.

With the help of this funding we can participate into a colts league where the colts can play proper matches, this will develop their skills for when the time is right to move up into a senior level team.

This funding will allow the club to allocate further funding for sight screens other facility assests to help with everyone at the club from colts upto senior level.

6. If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance and relevant training.

Yes

No

Not applicable

7. Please provide a breakdown of the project costs - copies of quotes **must** be supplied.

Item or activity	Cost
Masuri Helmets	71.90
Arm guards	19.90
Wicket keeping Pads	44.95
Wicket keeping Gloves	51.95
Batting Pads	55.90
Batting Gloves	39.90
Cricket Bats	119.90
Crickert Bag (to hold all gear)	79.95
Wicket Keeping Inner Gloves	12.95
Helmet neck guards (removes the risk of the well known fatal neck injury from ball strikes)	89.90
Shipping	6.35
<b>TOTAL</b>	<b>593.55</b>

## Section Two: Your organisation/ group

8. Organisation or group information (including type of organisation you are e.g. charity/community group/business)

Organisation name: Rustington Cricket Club

Type: Community Group

Registered charity number (if applicable)

9. How many people are involved in your group or organisation?

How many are:

Members/service users

37

Volunteers

10

Agenda Item 9

Committee/board members

17
----

Paid employees

0
---

Other (please provide details)

--

10. Please provide a brief description of the aims and objectives of the organisation/ group in less than 50 words:

Rustington cricket club is a small well established friendly village club on the Sussex coast, with amazing bar facilities, a good pitch and a great team ethic.

The cricket club was established in 1892 and in the present day we have 3 teams a 1<sup>st</sup> XI a 2nd XI and a Sunday team, we are pushing our colts division and would love to have a colts XI team next year, with this funding we aim to make this possible by buying the relevant protective gear required to play cricket, as we understand not every family can afford cricket equipment.

11. Please provide the following financial information for your organisation if applicable (please note that you may be required to provide supporting documents as listed in section five):

Period covered

1/12/17	to	30/11/18
---------	----	----------

Total income

£7,826.85
-----------

Total expenditure

£6,727.29
-----------

Balance at year end

£7,502.05
-----------

Reserves (savings, cash, investments, assets)

£40,000
---------

Of the reserves stated how much is allocated earmarked for specific purposes?  
Please detail for what purpose(s)

£10,000
---------

WE are investing in getting sight screens and an electric score board this figure is an approx.

12. Has your organisation/group previously applied for grant funding from West Sussex County Council (i.e. Small Grants Fund, CIF or Members' Big Society Fund)

Yes  No



If yes, please give details of the date, project, amount and if you were successful:

13. Who referred you to apply to the Micro Fund?

Partnerships and Communities Team  Democratic Services  WSCC website   
 County Councillor  CVS event

Other  Please specify: Another Cricket Club

**Applicants must read the following privacy note and terms and conditions before completing sections four and five of the application form**

## Privacy Note

The information supplied in the application form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information in your application may be shared with third parties, partner agencies and other West Sussex County Council officers who will be asked to verify specific facts within your application as part of the decision making process. Your de-personalised application form will become a Background Paper to the report(s) to the County Local Committee(s) and will therefore be published on the County Council’s website.

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: [www.westsussex.gov.uk/privacy-policy/](http://www.westsussex.gov.uk/privacy-policy/)

### **Community Initiative Funding Terms and Conditions**

1. The funding must be used only for the purpose specified in the application.
2. The money must be used within 12 calendar months of the allocation being received unless otherwise agreed prior to the funding award.
3. The organisation must keep and provide copies of all receipts for expenditure occurred for the project (funded by the Community Initiative Fund) submitting these

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**Joint Eastern Arun Area County Local Committee****05<sup>th</sup> November 2019****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education and Skills**

<b>Ref: (EA03(19/20))</b>
<b>Key Decision: No</b>
<b>Part I</b>
<b>Electoral Divisions: All in CLC Area</b>

**Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

**Recommendation**

That the nomination for appointment of the Local Authority Governor set out in Appendix A, be approved.

**Proposal****1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

## 2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
  - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
  - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
  - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
  - iv) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
  - v) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during

the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

### 3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

### 4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

### 5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

### 6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

### **Factors taken into account**

### 7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

**Paul Wagstaff**

Director of Education and Skills

Contact: Governor Services Administrator  
0330 222 8887

**Appendix A:** Local Authority Governors - Appointments, Reappointments or Nominations

**Appendix B:** Current Vacancy List

**Background Papers:** None.

**Appendix A**

**Local Authority Governors - Nominations Under the 2012 Regulations**

**Maintained Schools**

Nominations for Appointment:

**Clapham and Patching C.E. Primary School**

Sheila Kennedy for a four year term

**Shoreham Beach Primary**

Maureen Ashley for a four year term

## Authority Governor Vacancies for Joint Eastern County Local Committee Area

<b>School</b>	<b>Division</b>	<b>Division Member</b>	<b>Vacant From</b>	<b>Current Status</b>	<b>Chairman</b>	<b>Head</b>
The Littlehampton Academy (A)	Littlehampton East	Dr James Walsh	Oct-18	Outstanding		
Arundel CE Primary School	Arundel & Courtwick	Gary Markwell	Apr-19	Outstanding		Andrew Simpson
Lyminster Primary	Arundel & Courtwick	Gary Markwell	Sep-18	Outstanding	Gareth Williams	Steve McGinley